

EAST ORANGE PARKING AUTHORITY

AGENDA

December 6, 2023 MEETING

1. **CALL TO ORDER**
 - A. Reading of the Sunshine Act with Roll Call
 - B. Public Comments
 - C. East Orange City Council Report: Councilwoman Brittany Claybrooks
 - D. Approval of November 29, 2023 Minutes
2. **NEW BUSINESS**
 - A. Executive Director's Report
 - o Financial Report
 - Payment of Bill(s) – Approving December 2023 Expenses
 - B. Resolution – Setting 2024 Meeting Schedule
 - C. Resolution – Setting 2024 Holiday Schedule
3. **OLD BUSINESS**
 - A. Personnel Manual
4. **TABLED**
 - A. Resolution - Mileage & Gas Policy
 - B. DPW Open Bills
 - C. Personnel Manual
5. **PUBLIC COMMENT(S)**
6. **MISCELLANEOUS**
7. **ADJOURNMENT**

**EAST ORANGE PARKING AUTHORITY
AGENDA**

November 29, 2023 MEETING

1. **CALL TO ORDER**
 - A. Reading of the Sunshine Act with Roll Call
 - B. Public Comments
 - C. East Orange City Council Report: Councilwoman Brittany Claybrooks
 - D. Approval of October 19, 2023 Minutes

2. **NEW BUSINESS**
 - A. Executive Director's Report
 - o Financial Report
 - Payment of Bill(s) – Approving November 2023 Expenses
 - B. Holiday Bag(s) Over Meters
 - C. DPW Open Bills

3. **OLD BUSINESS**
 - A. Personnel Manual

4. **TABLED**
 - A. Resolution - Mileage & Gas Policy

5. **PUBLIC COMMENT(S)**

6. **MISCELLANEOUS**

7. **ADJOURNMENT**

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October 19, 2023 MEETING

1. **CALL TO ORDER**
 - A. Reading of the Sunshine Act with Roll Call
 - B. Public Comments
 - C. East Orange City Council Report: Councilwoman Brittany Claybrooks
 - D. Approval of September 20, 2023 Minutes
2. **NEW BUSINESS**
 - A. Executive Director's Report
 - o Financial Report
 - Payment of Bill(s) – Approving October 2023 Expenses
3. **OLD BUSINESS**
 - A. Personnel Manual
4. **TABLED**
 - A. Resolution - Mileage & Gas Policy
5. **PUBLIC COMMENT(S)**
6. **MISCELLANEOUS**
7. **ADJOURNMENT**

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AGENDA

September 20, 2023 MEETING

1. **CALL TO ORDER**
 - A. Reading of the Sunshine Act with Roll Call
 - B. Public Comments
 - C. East Orange City Council Report: Councilwoman Brittany Claybrooks
 - D. Approval of July 19, 2023 Minutes
 - E. Approval of August 16, 2023 Minutes
2. **NEW BUSINESS**
 - A. Executive Director's Report
 - o Financial Report
 - Payment of Bill(s) – Approving September 2023 Expenses
3. **OLD BUSINESS**
 - A. Miller Pipeline Agreement
 - B. William Street License Agreement
 - C. Personnel Manual
4. **TABLED**
 - A. Resolution - Mileage & Gas Policy
5. **PUBLIC COMMENT(S)**
6. **MISCELLANEOUS**
7. **ADJOURNMENT**

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AGENDA

August 16, 2023 MEETING

1. **CALL TO ORDER**
 - A. Reading of the Sunshine Act with Roll Call
 - B. Public Comments
 - C. East Orange City Council Report: Councilwoman Brittany Claybrooks
 - D. Approval of July 19, 2023 Minutes
2. **NEW BUSINESS**
 - A. Executive Director's Report
 - o Financial Report
 - Payment of Bill(s) – Approving August 2023 Operating Expenses
 - B. Resolution – Awarding Insurance Contract(s)
3. **OLD BUSINESS**
 - A. Miller Pipeline Agreement
 - B. William Street License Agreement
 - C. Personnel Manual
4. **TABLED**
 - A. June 21, 2023 Minutes
 - B. Resolution - Mileage & Gas Policy
5. **MISCELLANEOUS**
6. **ADJOURNMENT**

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AGENDA

July 19, 2023, MEETING

1. **CALL TO ORDER**

- A. Reading of the Sunshine Act with Roll Call
- B. Public Comments
- C. East Orange City Council Report: Councilwoman Claybrooks
- D. Approval of June 21, 2023 Minutes

2. **NEW BUSINESS**

- A. Executive Director's Report
 - Financial Report
 - Payment of Bill(s) – Approving July 2023 Operating Expenses
- B. Cell Phone Report
- C. Personnel Manual
- D. Resolution Establishing a Mileage Policy
- E. Resolution Establishing a Boot Policy

3. **OLD BUSINESS**

- A. Miller Pipeline Agreement - Update
 - B. William Street License Agreement - Update
 - C. 60 Parkway Drive Area - Update
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4. **TABLED**

5. **MISCELLANEOUS**

6. **ADJOURNMENT**

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AGENDA**

June 21, 2023, MEETING

1. CALL TO ORDER

- Reading of the Sunshine Act with Roll Call
- Public Comments
- City Council Report - Councilwoman Claybrooks
- Approval of May 17, 2023 Minutes

2. NEW BUSINESS

- Reorganization
- Executive Director's Report
 - Financial Report
 - Payment of Bill(s) – Approving June 2023 Operating Expenses
- Establishing a Mileage/Gas Allowance for Employees
- Establishing a Boot Allowance for Employees

3. OLD BUSINESS

- EOPA – Miller Pipeline Agreement
- EOPA – William Street Parking Space Agreement

4. TABLED

5. MISCELLANEOUS

6. ADJOURNMENT

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AGENDA
May 17, 2023, MEETING

1. CALL TO ORDER

- A. Reading of the Sunshine Act with Roll Call
- B. Public Comments
- C. East Orange City Council Report: Councilwoman Claybrooks
- D. Approval of April 24, 2023 Minutes

2. NEW BUSINESS

- A. Executive Director's Report
 - o Financial Report
 - o Payment of Bill(s) – Approving May 2023 Operating Expenses
- B. Resolution Establishing Salaries and Wages for Various Position(s)

3. OLD BUSINESS

4. TABLED

5. MISCELLANEOUS

6. ADJOURNMENT

EAST ORANGE PARKING AUTHORITY

AGENDA

April 24, 2003, MEETING

1. **CALL TO ORDER**

- A. Reading of the Sunshine Act with Roll Call
- B. Public Comments
- C. East Orange City Council Report: Councilwoman Brittany Claybrooks
- C. Approval of March 22, 2023 Minutes

2. **NEW BUSINESS**

- A. Executive Director's Report
 - o Financial Report
 - o Payment of Bill(s) – Approving April 2023 Operating Expenses
- B. Resolution Entering into a Lease Agreement with Miller Pipeline
- C. Resolution Entering into a Lease Agreement with 502 William Street

3. **OLD BUSINESS**

4. **TABLED**

5. **MISCELLANEOUS**

6. **ADJOURNMENT**

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AGENDA**

March 22, 2023, MEETING

1. **CALL TO ORDER**
 - A. Reading of the Sunshine Act with Roll Call
 - B. Public Comments
 - C. East Orange City Council Report: Councilwoman Brittany Claybrooks
 - C. Approval of February 22, 2023 Minutes
2. **NEW BUSINESS**
 - A. Executive Director's Report
 - o Financial Report
 - o Payment of Bill(s) – Approving March 2023 Operating Expenses
 - B. Request to Rent 99 Evergreen/Halstead from Miller Pipeline
3. **OLD BUSINESS**
 - A. Food Truck Survey
4. **TABLED**
 - ~~A. EOPA – Lot Plowing/Lot Cleaning Agreement with the City –
Tabled January 2023 (REMOVED AT FEBRUARY MEETING)~~
5. **MISCELLANEOUS**
6. **ADJOURNMENT**

EAST ORANGE PARKING AUTHORITY

AGENDA

February 22, 2023, MEETING

1. CALL TO ORDER

- A. Reading of the Sunshine Act with Roll Call
- B. Public Comments
- C. Approval of January 25, 2023 Minutes

2. NEW BUSINESS

- A. Executive Director's Report
 - o Financial Report
 - o Payment of Bill(s) – Approving February 2023 Operating Expenses
- B. Request to Rent 99 Evergreen/Halstead from Miller Pipeline
- C. Website Proposal

3. OLD BUSINESS

- A. Food Truck Survey

4. TABLED

- A. EOPA - Lot Plowing/Lot Cleaning Agreement with the City - Tabled January 2023

5. MISCELLANEOUS

6. ADJOURNMENT

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AGENDA

January 25, 2025, MEETING

1. **CALL TO ORDER**

- Reading of the Sunshine Act with Roll Call
- Public Comments
- Approval of December 21, 2022 Minutes

2. **NEW BUSINESS**

- Executive Director's Report
 - o Financial Report
 - o Payment of Bill(s) – Approving Operating Expenses
- Review Permits Fees for Customers – Increase Fees to Customers

3. **OLD BUSINESS**

- EOPA - Lot Plowing /Lot Cleaning Agreement with the City

4. **TABLED**

5. **MISCELLANEOUS**

6. **ADJOURNMENT**