

**RESOLUTION OF THE PARKING AUTHORITY OF THE
CITY OF EAST ORANGE ESTABLISHING A HOLIDAY
METER BAG PROGRAM**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the “**City Council**”) of the City of East Orange (the “**City**”), pursuant to Ordinance No. 14-1970 duly adopted on March 9, 1970 (the “**Creation Ordinance**”) the Parking Authority Law (N.J.S.A. 40:11A-1 *et seq.*) of the State as amended and supplemented (the “**Act**”), created and established the East Orange Parking Authority (the “**Authority**”) as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act and the Authority’s By-laws to oversee the operations and implement changes to the Authority regarding parking and traffic management issues; and

WHEREAS, to encourage residents and visitors to shop among the City’s business corridors and increase commerce, the Authority shall implement a Holiday Meter Bag Program during the month of December; and

WHEREAS, any time after December 1st, the Executive Director shall implement the Holiday Meter Bag Program by installing bags and/or signs throughout the business corridors (Central Avenue and Main Street) to communicate the “park for free” time which shall commence on December 1st through December 31st; and

WHEREAS, the Authority has established that the free parking period during the month of December shall be a two (2) hour time limit which may be changed from time to time by an act of the Authority. in accordance with the Act and the Authority’s By-laws, now desires to make the following appointment for the following officer positions for Fiscal Year 2023:

NOW, THEREFORE, BE IT RESOLVED BY the Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby establishes a Holiday Meter Bag Program as described herein.
3. A copy of this resolution shall be available for public inspection at the offices of the Authority.
4. This resolution shall take effect immediately.

Moved by:

**RESOLUTION ADOPTING A 2024 MEETING SCHEDULE FOR THE
EAST ORANGE PARKING AUTHORITY**

WHEREAS, the East Orange Parking Authority (the "Authority") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the members of the Authority are required to follow the Open Public Meetings Act, N.J.S.A. 10:4-6; and

WHEREAS, the Authority desires to set a meeting schedule for calendar year 2024; and

WHEREAS, the Authority may amend the meeting schedule due to conflict and shall republish the amended date.

NOW, THEREFORE, BE IT RESOLVED by the members of the East Orange Parking Authority that the 2024 meeting schedule shall be set as detailed below:

Meeting Dates	Meeting Dates	Meeting Dates
January 24, 2024	February 21, 2024	March 20, 2024
April 17, 2024	May 15, 2024	June 12, 2024
July 17, 2024	August 21, 2024	September 18, 2024
October 23, 2024	December 4, 2024	

NOW, THEREFORE, BE IT FURTHERED RESOLVED that the members of the East Orange Parking Authority shall:

1. Shall advertise the meeting schedule pursuant to OPRA in area newspaper such as the Star Ledger, East Orange Record, Essex Times and/or
2. Shall provide a copy of the 2024 meeting schedule to the City Clerk of the City of East Orange for posting.
3. A copy of this resolution shall be available for public inspection at the offices of the East Orange Parking Authority.
4. This resolution shall take effect immediately.

Record Vote	Aye	Nay	Abstain	Absent
Crystal G. Booker				
Appiffanny A. Boston, Vice Chairwoman				
Marjani N. Jones				
Medinah E. Muhammad, Chairwoman				
Derrick L. Samuels, Treasurer				

Date

**RESOLUTION OF THE PARKING AUTHORITY OF THE
CITY OF EAST ORANGE ESTABLISHING A HOLIDAY
METER BAG PROGRAM**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the “City Council”) of the City of East Orange (the “City”), pursuant to Ordinance No. 14-1970 duly adopted on March 9, 1970 (the “Creation Ordinance”) the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the “Act”), created and established the East Orange Parking Authority (the “Authority”) as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act and the Authority’s By-laws to oversee the operations and implement changes to the Authority regarding parking and traffic management issues; and

WHEREAS, to encourage residents and visitors to shop among the City’s business corridors and increase commerce, the Authority shall implement a Holiday Meter Bag Program during the month of December; and

WHEREAS, any time after December 1st, the Executive Director shall implement the Holiday Meter Bag Program by installing bags and/or signs throughout the business corridors (Central Avenue and Main Street) to communicate the “park for free” time which shall commence on December 1st through December 31st; and

WHEREAS, the Authority has established that the free parking period during the month of December shall be a two (2) hour time limit which may be changed from time to time by an act of the Authority. in accordance with the Act and the Authority’s By-laws, now desires to make the following appointment for the following officer positions for Fiscal Year 2023:

NOW, THEREFORE, BE IT RESOLVED BY the Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby establishes a Holiday Meter Bag Program as described herein.
3. A copy of this resolution shall be available for public inspection at the offices of the Authority.
4. This resolution shall take effect immediately.

Moved by:

Oct
2023

**RESOLUTION OF THE PARKING AUTHORITY OF THE
CITY OF EAST ORANGE ELECTING OFFICERS**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act and the Authority's By-laws to appoint the following officer positions from among it's a commissioners: a Chairperson, Vice-Chairperson, and a Treasurer; and

WHEREAS, pursuant to the Authority's By-laws, officers are to be elected annually at the Authority's organizational meeting in June; and

WHEREAS, on June 21, 2023, the Authority adopted a resolution rescheduling the Authority's 2023 annual organizational meeting to July 19, 2023; and

WHEREAS, the Authority, in accordance with the Act and the Authority's By-laws, now desires to make the following appointment for the following officer positions for Fiscal Year 2023:

<u>Name</u>	<u>Position</u>
Medinah E. Muhammad	Chairperson
Appiffanny A. Boston	Vice-Chairperson
Derrick L. Samuels	Treasurer

NOW, THEREFORE, BE IT RESOLVED BY the Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby appoints the following commissioners to the following officer positions for Fiscal Year 2023:

<u>Name</u>	<u>Position</u>
Medinah E. Muhammad	Chairperson

July 2023

**RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF
EAST ORANGE ESTABLISHING A BOOT ALLOWANCE FOR
PARKING AUTHORITY EMPLOYEES**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by N.J.S.A. 40:11A-5 of the Act to appoint and employ "employees, permanent and temporary, as it may require, and shall determine their qualifications, duties, and compensation"; and

WHEREAS, employees of the Authority are currently required to purchase footwear used in connection with their employment at the Authority; and

WHEREAS, the Authority wishes to establish a boot allowance for Authority employees to assist employees in the purchase of steel toe, non-slip, waterproof boots to be used in connection with their employment upon the terms and conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. All employees of the Authority (individually, an "**Employee**" or, collectively, the "**Employees**"), having completed ninety (90) calendar days of continuous employment with the Authority, are hereby eligible to receive a bi-yearly allowance of up to One Hundred and 00/100 Dollars (\$100.00) to purchase a pair of waterproof boots (the "**Boot Allowance**") to be worn in connection with their employment with the Authority upon the following conditions:

- In order to be eligible for the Boot Allowance, an Employee, after completing ninety (90) days of continuous employment with the Authority, must first purchase a pair of steel toe, non-slip, waterproof boots and present the receipt to the Executive Director of the Authority (the "**Proof of Purchase**").
- Upon receipt of a Proof of Purchase for a qualifying pair of steel toe, non-slip, waterproof boots, the Authority will issue the Employee the Boot Allowance.
- Employees shall be eligible to receive their first Boot Allowance as soon as they complete ninety (90) calendar days of continuous employment with the Authority. Thereafter, the Employee shall be eligible to obtain a single Boot Allowance bi-yearly, payable as early as every other January 1 of a given year that they remain employed by the Authority, upon showing the Executive Director a qualifying Proof of Purchase.

*July
2023*

**RESOLUTION OF THE PARKING AUTHORITY OF THE
CITY OF EAST ORANGE ELECTING OFFICERS**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act and the Authority's By-laws to appoint the following officer positions from among its commissioners: a Chairperson, Vice-Chairperson, and a Treasurer; and

WHEREAS, pursuant to the Authority's By-laws, officers are to be elected annually at the Authority's organizational meeting in June; and

WHEREAS, on June 21, 2023, the Authority adopted a resolution rescheduling the Authority's 2023 annual organizational meeting to July 19, 2023; and

WHEREAS, the Authority, in accordance with the Act and the Authority's By-laws, now desires to make the following appointment for the following officer positions for Fiscal Year 2023:

<u>Name</u>	<u>Position</u>
Medinah E. Muhammad	Chairperson
Appiffanny A. Boston	Vice-Chairperson
Derrick L. Samuels	Treasurer

NOW, THEREFORE, BE IT RESOLVED BY the Authority as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby appoints the following commissioners to the following officer positions for Fiscal Year 2023:

<u>Name</u>	<u>Position</u>
Medinah E. Muhammad	Chairperson

July 2023

Dollars (\$5.00) per day for pre-approved use of their personal motor vehicle(s) used in connection with their performance of Authority related business services or activities (the "Gas Allowance") subject to the following terms and conditions:

- 1) In order to be eligible for a Gas Allowance on any given day, an Employee must:
 - a) be asked by [their direct supervisor/the Executive Director of the Authority] and approved by [their direct supervisor/the Executive Director of the Authority] to use their personal vehicle to conduct Authority business related services or activities within the City; and
 - b) actually use their personal vehicle on the day in which they are seeking a Gas Allowance; and
 - c) prior to using their motor vehicle, at least once a year or at any time upon the request of the Authority, the Employee must maintain and provide the Authority with proof of:
 - i. the Employee's valid New Jersey motor vehicle license;
 - ii. Motor vehicle insurance for the Employee's motor vehicle that will be by the Employee. Such insurance must have sufficient coverage, as deemed necessary and appropriate, by the Executive Director of the Authority in consultation with the Authority's insurance carrier;
 - iii. valid motor vehicle registration; and
 - iv. valid motor vehicle inspection.
- 2) [Authority supervisors/the Executive Director of the Authority] shall not authorize any Employee who fails to produce any of the documentation required in Paragraph 1 (c) to use their personal vehicle.
- 3) [Authority supervisors/the Executive Director of the Authority] may only issue a Gas Allowance when one or more Authority owned motor vehicles (the "Authority Vehicles"), are out of commission due to routine maintenance, repairs, and other related reasons, and are otherwise unavailable or unsuitable to be driven by Employees.
- 4) Employees are only eligible to receive a Gas Allowance for the days they are a pre-approved to use their personal vehicles.
- 5) An Employee is not entitled or eligible to receive the Gas Allowance solely for commuting to or from work.
- 6) The Gas Allowance shall be paid to Employees as additional compensation during their [regular scheduled pay-period/ the pay-period following the pre-approved use of their motor vehicle].

Section 3. The Gas Allowance shall be in addition to, and not in limitation of, any compensation or allowance presently provided to Employees.

Section 4. the notification of Gas Allowance eligibility to Employees will be the responsibility of the Executive Director of the Authority.

Section 5. A copy of this Resolution shall be available for public inspection at the offices of the Authority.

Section 6. This Resolution shall take effect immediately.

**RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF
EAST ORANGE ESTABLISHING A GAS ALLOWANCE FOR PARKING
AUTHORITY EMPLOYEES WHO USE THEIR PERSONAL VEHICLE
DURING NORMAL BUSINESS HOURS TO CONDUCT OR PERFORM
AUTHORITY RELATED BUSINESS SERVICES OR ACTIVITIES**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by N.J.S.A. 40:11A-5 of the Act to appoint and employ "employees, permanent and temporary, as it may require, and shall determine their qualifications, duties, and compensation"; and

WHEREAS, the Authority owns and operates several motor vehicles (the "**Authority Vehicles**"), which are used by Authority employees (individually, an "**Employee**" or, collectively, the "**Employees**") in connection with, and in the course of, their employment with the Authority; and

WHEREAS, from time to time, Authority Vehicles are out of commission due to routine maintenance, repairs, and other reasons, and are otherwise unavailable for use by Employees; and

WHEREAS, when an Authority Vehicle is out of commission, Employees may be asked to use their personal vehicles, during normal business hours, to travel to different locations within the City to conduct or perform Authority related business services or activities; and

WHEREAS, the Authority wishes to establish a gas allowance for Authority employees to assist Authority employees pay for pre-approved use of their personal motor vehicle(s) used in connection with their employment with the Authority, to conduct or perform Authority related business services or activities, upon the terms and conditions set forth herein; and

WHEREAS, the Authority further desires to establish an official policy setting forth the criteria and eligibility requirements for Employees to be entitled to receive a gas allowance.

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. All employees of the Authority (individually, an "**Employee**" or, collectively, the "**Employees**"), are hereby eligible to receive a daily flat-rate allowance of Five

July 2003

Section 3. The Boot Allowance shall be in addition to, and not in limitation of, any compensation or uniform allowance presently provided to Employees.

Section 4. the notification of Boot Allowance eligibility will be the responsibility of the Executive Director of the Authority.

Section 5. A copy of this Resolution shall be available for public inspection at the offices of the Authority.

Section 6. This Resolution shall take effect immediately.

June 3
2003
BOK

**RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF
EAST ORANGE ESTABLISHING A BOOT ALLOWANCE FOR
PARKING AUTHORITY EMPLOYEES**

Boston ①
Boston ②

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by N.J.S.A. 40:11A-5 of the Act to appoint and employ "employees, permanent and temporary, as it may require, and shall determine their qualifications, duties, and compensation"; and

WHEREAS, employees of the Authority are currently required to purchase footwear used in connection with their employment at the Authority; and

WHEREAS, the Authority wishes to establish a boot allowance for Authority employees to assist employees in the purchase of waterproof boots to be used in connection with their employment upon the terms and conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. All employees of the Authority (individually, an "**Employee**" or, collectively, the "**Employees**"), having completed ninety (90) calendar days of continuous employment with the Authority, are hereby eligible to receive a bi-yearly allowance of _____ Dollars (\$_____) to purchase a pair of waterproof boots (the "**Boot Allowance**") to be worn in connection with their employment with the Authority upon the following conditions:

- In order to be eligible for the Boot Allowance, an Employee, after completing ninety (90) days of continuous employment with the Authority, must first purchase a pair of waterproof boots and present the receipt to the Executive Director of the Authority (the "**Proof of Purchase**").
- Upon receipt of a Proof of Purchase for a qualifying pair of waterproof boots, the Authority will issue the Employee the Boot Allowance.
- Employees shall be eligible to receive their first Boot Allowance as soon as they complete ninety (90) calendar days of continuous employment with the Authority. Thereafter, the Employee shall be eligible to obtain a single Boot Allowance bi-yearly, payable as early as every other January 1 of a given year that they remain employed by the Authority, upon showing the Executive Director a qualifying Proof of Purchase.

June 2023
Boots

"Red wing!"

**RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF
EAST ORANGE SETTING TIME AND PLACE FOR THE 2023 EAST
ORANGE PARKING AUTHORITY ORGANIZATIONAL MEETING**

① Best
② Jmr

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is required to meet for an annual Organizational Meeting at the Authority's first regular meeting in June of every year; and

WHEREAS, the Authority wishes to reschedule the Authority's annual Organizational Meeting to Wednesday, July 19, 2023 at 6:00 pm; and

WHEREAS, the Authority's annual Organizational Meeting will be held at 60 Evergreen Place, Suite 503, East Orange, New Jersey 07018, wherein formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Authority's annual Organizational Meeting is hereby rescheduled to Wednesday, July 19, 2023 at 6:00 pm. The Authority will assemble in public session for the Authority's annual Organizational Meeting on Wednesday, July 19, 2023 at 6:00 pm at 60 Evergreen Place, Suite 503, East Orange, New Jersey 07018, wherein formal action will be taken.

Section 3. A copy of this Resolution shall be available for public inspection at the offices of the Authority.

Section 4. This Resolution shall take effect immediately.

June
2023

Section 4. The Authority is hereby authorized to retain and enter into a contract with Nationwide to provide Commercial Automobile Insurance for the Insurance Term as set forth the Commercial Automobile Insurance Proposal attached hereto as **Exhibit C**, for annual not to exceed amount of \$19,860.81, to be drawn against the Authority's Operating Budget.

Section 5. The Authority is hereby authorized to retain and enter into a contract with NJMIC to provide Workers Compensation Insurance for the Insurance Term as set forth the Workers Compensation Proposal attached hereto as **Exhibit D**, for annual not to exceed amount of \$7,989.00, to be drawn against the Authority's Operating Budget.

Section 6. The Executive Director is hereby authorized to execute any and all contracts and necessary documents (individually, an "**Insurance Contract**" and, collectively, the "**Insurance Contracts**") with the respective Insurance Companies as may be required to implement this authorization and obtain the Insurance Coverages from the respective Insurance Companies.

Section 7. The retainage of the Insurance Companies to provide the respective Insurance Coverages authorized herein shall be made without public bidding pursuant to the LPCL of the State of New Jersey for the reason that the subject services are Extraordinary Unspecifiable Services.

Section 8. The Executive Director is hereby authorized and directed to cause notice of this Resolution as required by *N.J.S.A. 40A:11-5(1)(a)* and *N.J.A.C. 5:34-2.3* to be published in an appropriate newspaper.

Section 9. a copy of this Resolution and all the Insurance Contracts shall be maintained in the Office of the Executive Director of the Authority and made available for public inspection.

Section 10. This Resolution shall take effect immediately in accordance with law.

WHEREAS, pursuant to *N.J.A.C. 5:30-5.4*, the Executive Director has certified, in writing, the availability of sufficient funds in the Authority's Operating Budget for such Insurance Coverages for the Insurance Term in the respective not to exceed annual amounts of (subject to normal and customary payment processing fees):

1. \$3,123.00 to be paid from the Authority's Operating Budgets for Umbrella Insurance.
2. \$14,883.80 to be paid from the Authority's Operating Budgets for General Liability Insurance.
3. \$19,860.81 to be paid from the Authority's Operating Budgets for Commercial Automobile Insurance.
4. \$7,989.00 to be paid from the Authority's Operating Budgets for Workers Compensation Insurance.; and

WHEREAS, the Authority, being satisfied with the level and cost of Insurance Coverages as proposed by Hartford, FIF, Nationwide, and NJMIC (collectively, the "**Insurance Companies**") in their respective proposals, desires to authorize and enter into contracts with the respective Insurance Companies for the respective Insurance Coverages at the rates set forth in their respective proposals in the not to exceed amounts set forth herein, subject to normal and customary payment processing fees.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The above captioned recitals are repeated and incorporated herein as if set forth at length.

Section 2. The Authority is hereby authorized to retain and enter into a contract with Hartford to provide Umbrella Insurance for the Insurance Term as set forth the Umbrella Insurance Proposal attached hereto as **Exhibit A**, for annual not to exceed amount of \$3,123.00, to be drawn against the Authority's Operating Budget.

Section 3. The Authority is hereby authorized to retain and enter into a contract with FIF to provide General Liability Insurance for the Insurance Term as set forth the General Liability Proposal attached hereto as **Exhibit B**, for annual not to exceed amount of \$14,883.80, to be drawn against the Authority's Operating Budget.

Liability Proposal”), such proposal being set forth in the in the invoice attached hereto as **Exhibit B**; and

WHEREAS, Nationwide Insurance Company (“**Nationwide**”), has previously supplied the Authority with Commercial Automobile Insurance, and has submitted the most comprehensive and cost effective proposal for the sought Commercial Automobile Insurance (“**Commercial Automobile Insurance Proposal**”), such proposal being set forth in the in the invoice attached hereto as **Exhibit C**; and

WHEREAS, New Jersey Manufacturers Insurance Company (“**NJMIC**”), has previously supplied the Authority with Workers Compensation Insurance, and has submitted the most comprehensive and cost effective proposal for the sought Workers Compensation Insurance (the “**Workers Compensation Proposal**”), such proposal being set forth in the in the invoice attached hereto as **Exhibit D**; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(1)(m)* of the LPCL, the Authority may procure insurance as an Extraordinary Unspecifiable Service without the necessity of advertising for bids; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-15*, insurance coverage may be procured for a term up to three (3) years; and

WHEREAS, pursuant to *N.J.A.C. 5:34-2.3*, the Authority’s Executive Director (the “**Executive Director**”) has certified in writing regarding the compliance of said Insurance Coverages with the criteria for Extraordinary Unspecifiable Services as set forth in **Exhibit E** hereto; and

WHEREAS, the Executive Director has evaluated the proposed premiums set forth in: (1) the Umbrella Insurance Proposal, which have an annual not to exceed annual amount of \$3,123.00, subject to normal and customary payment processing fees, for the Insurance Term, (2) the General Liability Proposal, which have an annual not to exceed annual amount of \$14,883.80, subject to normal and customary payment processing fees, for the Insurance Term, (3) the Commercial Automobile Insurance Proposal, which have an annual not to exceed annual amount of \$19,860.81, subject to normal and customary payment processing fees, for the Insurance Term, and, (4) the Workers Compensation Proposal, which have an annual not to exceed annual amount of \$7,986.00, subject to normal and customary payment processing fees, for the Insurance Term; and

RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF EAST ORANGE AUTHORIZING INSURANCE CONTRACTS WITH HARTFORD FIRE INSURANCE COMPANY FOR UMBRELLA INSURANCE; FIRST INSURANCE FUNDING, A WINTRUST COMPANY, FOR GENERAL LIABILITY INSURANCE; NATIONWIDE INSURANCE COMPANY FOR COMMERCIAL AUTOMOBILE INSURANCE COVERAGE; AND WITH NEW JERSEY MANUFACTURERS INSURANCE COMPANY FOR WORKERS COMPENSATION INSURANCE FOR A ONE YEAR PERIOD COMMENCING ON JULY 24, 2023 THROUGH JULY 23, 2024

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the “**City Council**”) of the City of East Orange (the “**City**”), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the “**Creation Ordinance**”) and the Parking Authority Law (*N.J.S.A. 40:11A-1 et seq.*) of the State as amended and supplemented (the “**Act**”), created and established the East Orange Parking Authority (the “**Authority**”) as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, in accordance with *N.J.S.A. 40:11A-6(4)* of the Act, the Authority has the power to enter into contracts necessary for the efficient operation of the Authority pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* (the “**LPCL**”); and

WHEREAS, the Authority is in need of the following insurance coverage policies for the period commencing on July 24, 2023 through July 23, 2024 (the “**Insurance Term**”): (1) an Umbrella Insurance Coverage (“**Umbrella Insurance**”), (2) General Liability Insurance Coverage (“**General Liability Insurance**”), (3) Commercial Automobile Insurance Coverage (“**Commercial Automobile Insurance**”), and (4) a Workers Compensation Insurance Coverage (the “**Workers Compensation Insurance**”, and together with the ‘Umbrella Insurance,’ ‘General Liability Insurance,’ and ‘Commercial Automobile Insurance,’ collectively, the “**Insurance Coverages**”); and

WHEREAS, Hartford Fire Insurance Company (“**Hartford**”), has previously supplied the Authority with Umbrella Insurance, and submitted the most comprehensive and cost effective renewal proposal for the sought Umbrella Insurance (“**Umbrella Insurance Proposal**”), such proposal being set forth in the in the invoice attached hereto as **Exhibit A**; and

WHEREAS, First Insurance Funding, a Wintrust Company (“**FIF**”), has previously supplied the Authority with General Liability Insurance, and has submitted the most comprehensive and cost effective proposal for the sought General Liability Insurance (“**General**

**RESOLUTION ESTABLISHING SALARY AND WAGES FOR VARIOUS
POSITIONS AT THE EAST ORANGE PARKING AUTHORITY**

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act to appoint and employ professionals, technical advisors, and experts as the Authority may determine to be necessary for its efficient operation; and

WHEREAS, this Resolution shall set forth the salary range for various positions at the East Orange Parking Authority; and

WHEREAS, the Authority hereby establishes the following positions and salary ranges:

Position	Minimum Salary		Maximum Salary	Hourly Rate(s)
PEO -Day	\$23,400.00	to	\$29,640.00	range \$15 to \$19 per hr
PEO - Night	\$26,520.00	to	\$32,760.00	range \$17 to \$21 per hr
Senior PEO	\$26,520.00	to	\$32,760.00	range \$17 to \$21 per hr
PEO Supervisor	\$34,580.00	to	\$45,500.00	range \$19 to \$25 per hr
Office Manager	\$34,580.00	to	\$45,500.00	range \$19 to \$25 per hr
Asst. to ED	\$45,500.00	to	\$54,600.00	range \$25 to \$30 her hr

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex do:

Section 1. hereby establish the above positions and salary ranges.

Section 2. A copy of this Resolution will be available for public inspection at the office of the Authority.

Section 3. This Resolution shall take effect immediately.

Moved by:

Seconded by:

Mary
2023

WHEREAS, toward that end, the Authority desires to engage Contractor to provide the Services, in accordance with the terms and conditions of the Proposal submitted by Contractor, in an amount not to exceed \$[REDACTED].

WHEREAS, the Authority desires to authorize the Executive Director of the Authority to execute any and all documents necessary to effectuate the intent of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Authority hereby authorizes the Executive Director to engage the Contractor to perform the Services for an amount not to exceed \$[REDACTED], as set forth herein.

Section 3. The Executive Director is hereby authorized to execute any and all documents necessary to effectuate the intent of this Resolution

Section 4. A copy of this Resolution shall be available for public inspection at the offices of the Authority.

Section 5. This Resolution shall take effect immediately.

Moved by:

Seconded by:

RECORDED VOTE:

REGULAR MEMBERS	YES	NO	ABSTAIN	NOT PRESENT
Crystal G. Booker	X			
Appiffanny A. Boston	X			
Marjani N. Jones	X			
Medinah E. Muhammad	X			
Derrick L. Samuels		X		

The foregoing resolution is a true and complete copy of a resolution of the Authority adopted at a meeting thereof duly called and held on _____, 2023.

*Website
Feb 2023
mtg*

RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF EAST ORANGE AWARDING CONTRACT TO [REDACTED] TO PERFORM CERTAIN WEBSITE BUILDING, DESIGNING, AND PROGRAMMING SERVICES FOR THE AUTHORITY

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act to appoint and employ professionals, technical advisors, and experts as the Authority may determine to be necessary for its efficient operation; and

WHEREAS, the Authority is further authorized under the Act to acquire by purchase, lease or otherwise and hold and use, and to construct, improve, maintain, operate, own, manage or lease either in a capacity of lessor or lessee parking projects and any land, property, real, personal or mixed, tangible or intangible, or any interest therein, meters, equipment or facilities to be devoted to the parking or storage of vehicles of any kind or which in the opinion of the authority are necessary or useful and convenient in connection therewith or with the promotion of free movement of traffic; and

WHEREAS, the Authority has determined that it is necessary to retain the services of a contractor with expertise in providing website building, designing, and programing services, including, but not limited to, modifying and improving the Authority's existing website (the "**Services**"); and

WHEREAS, the State's Local Public Contracts Law N.J.S.A. 40:11A-1 et seq. (the "**Public Contracts Law**") requires the Authority to open bidding for certain types of contracts for services and/or goods to the public when the cost or price of said goods or services exceeds the aggregate amount of \$17,500.00 (the "**Bid Threshold**") in the contract year; and

WHEREAS, the Authority received a quote from [REDACTED] (the "**Contractor**") dated [REDACTED], 2023, a copy of which is on file with the Authority (the "**Proposal**") to perform the Services for a total amount not to exceed \$[REDACTED]; and

WHEREAS, the Authority has examined the Proposal and determined the services and fees set forth in Contractor's Proposal are reasonable, necessary, appropriate, and below the Bid Threshold; and

Feb-2023
nty

WHEREAS, toward that end, the Authority desires to engage Contractor to provide the Services, in accordance with the terms and conditions of the Proposal submitted by Contractor, in an amount not to exceed \$[REDACTED].

WHEREAS, the Authority desires to authorize the Executive Director of the Authority to execute any and all documents necessary to effectuate the intent of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Authority hereby authorizes the Executive Director to engage the Contractor to perform the Services for an amount not to exceed \$[REDACTED], as set forth herein.

Section 3. The Executive Director is hereby authorized to execute any and all documents necessary to effectuate the intent of this Resolution

Section 4. A copy of this Resolution shall be available for public inspection at the offices of the Authority.

Section 5. This Resolution shall take effect immediately.

Moved by:

Seconded by:

RECORDED VOTE:

REGULAR MEMBERS	YES	NO	ABSTAIN	NOT PRESENT
Crystal G. Booker	X			
Appiffanny A. Boston	X			
Marjani N. Jones	X			
Medinah E. Muhammad	X			
Derrick L. Samuels		X		

The foregoing resolution is a true and complete copy of a resolution of the Authority adopted at a meeting thereof duly called and held on _____, 2023.

RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF EAST ORANGE AWARDING CONTRACT TO [REDACTED] TO PERFORM CERTAIN WEBSITE BUILDING, DESIGNING, AND PROGRAMMING SERVICES FOR THE AUTHORITY

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority is empowered by the Act to appoint and employ professionals, technical advisors, and experts as the Authority may determine to be necessary for its efficient operation; and

WHEREAS, the Authority is further authorized under the Act to acquire by purchase, lease or otherwise and hold and use, and to construct, improve, maintain, operate, own, manage or lease either in a capacity of lessor or lessee parking projects and any land, property, real, personal or mixed, tangible or intangible, or any interest therein, meters, equipment or facilities to be devoted to the parking or storage of vehicles of any kind or which in the opinion of the authority are necessary or useful and convenient in connection therewith or with the promotion of free movement of traffic; and

WHEREAS, the Authority has determined that it is necessary to retain the services of a contractor with expertise in providing website building, designing, and programing services, including, but not limited to, modifying and improving the Authority's existing website (the "**Services**"); and

WHEREAS, the State's Local Public Contracts Law N.J.S.A. 40:11A-1 et seq. (the "**Public Contracts Law**") requires the Authority to open bidding for certain types of contracts for services and/or goods to the public when the cost or price of said goods or services exceeds the aggregate amount of \$17,500.00 (the "**Bid Threshold**") in the contract year; and

WHEREAS, the Authority received a quote from [REDACTED] (the "**Contractor**") dated [REDACTED], 2023, a copy of which is on file with the Authority (the "**Proposal**") to perform the Services for a total amount not to exceed \$[REDACTED]; and

WHEREAS, the Authority has examined the Proposal and determined the services and fees set forth in Contractor's Proposal are reasonable, necessary, appropriate, and below the Bid Threshold; and