

**LOCAL AUTHORITIES GROUP AFFIDAVIT FORM
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the East Orange Parking Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the East Orange Parking Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended 2022, and specifically the sections of the audit report entitled "**General Comments**," "**Schedule of Findings and Questioned Costs**," and "**Recommendations**."

<u>EOPA Commissioners</u>	<u>Signature</u>
Crystal G. Booker	
Appiffanny A. Boston, Chairwoman	
Glenn Brown	
Jeneitta Gomez	
Marjani N. Jones	
Veronica Thomas	
Derrick L. Samuels, Vice Chairman	

Sworn to and subscribed before me this ____ day of December, 2025

Notary Public of New Jersey

RESOLUTION – 2025-07

RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF EAST ORANGE NEW JERSEY IN THE COUNTY OF ESSEX CERTIFYING THE REVIEW OF THE 2022 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2022 is complete and will be filed pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member has personally reviewed the annual audit report, and the specific sections entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," and will evidence by affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the governing body have received the annual audit and have personally reviewed the sections entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the East Orange Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2022 and has specifically reviewed the sections entitled "**General Comments**," "**Recommendations**," and "**Schedule of Findings and Questioned Costs**," and has completed the group affidavit form prescribed by the Local Finance Board.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid affidavit, accompanied by a certified true copy of this Resolution which shall be available for public inspection at the offices of the Authority and shall take effect immediately.

<u>Record Vote</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Crystal G. Booker				
Appiffanny A. Boston, Chairwoman				
Glenn Brown				
Jeneitta Gomez				
Marjani N. Jones				
Veronica Thomas				
Derrick L. Samuels, Vice Chairman				

Date



ParkVANTAGE with Installation, Training, and Optional Data Conversion

ParkVANTAGE Managed Service (Reoccurring Subscription)	\$18,000.00
• Amazon AWS Cloud Storage – 250G • ParkVANTAGE OTC / Online Permitting • Mass Email / Notifications • EnforceLiNK (Genetec or Vigilant) • ID Card Scanner – Quantity 2 • 1D/2D Barcode Scanner – Quantity 2 • Document Scanner (Optional) – Quantity 2	
ParkVANTAGE Quarterly Subscription Charges:	\$ 4,500.00
Setup and Installation Services (One-Time Charges)	
• AWS Cloud Configuration • Pre-Installation Permit Configuration & Testing • Onsite Installation & User Training	\$ 1,500.00 \$ 4,000.00 \$ 2,000.00
ParkVANTAGE (One-Time) Installation & Training Charges:	\$ 7,500.00
Optional Database Conversion / Import Service (One-time Charge)	
Require Data Export from Current Vendor (IPS)	\$ 5,000.00
ParkVANTAGE (One-Time) Data Conversion / Import Charges:	\$ 5,000.00
Total Year-1 ParkVANTAGE Charges:	\$30,500.00
Year-2 ParkVANTAGE Managed Service & Support (Quarterly) Charges:	\$ 4,500.00

ParkVANTAGE Managed Services (Reoccurring Subscription):

Includes: Secure Cloud Hosting (AWS) with 250G of Cloud Storage, (5) Concurrent ParkVANTAGE In-Office Software Licenses, Online Customer Portal, Mass Email and Renewal Notifications, Integrated Merchant Processing (Fiserv Merchant Account Activation Required), Unlimited Technical Support including ParkVANTAGE Hardware Hot-Swap and Software Upgrades.

ParkVANTAGE Pay-By-Phone Mobile App (OPTIONAL)

The ParkVANTAGE Mobile App is a free native (Android and iOS) or web application that allows customers to pay for their On or Off-street parking quickly and easily. **IMPORTANT: The EOPA will be required to have a Fiserv Merchant Account and will be the merchant of record. Mobile transactions are configured to batch nightly therefore, all transaction payments with convenience fees are deposited within 24-48 hours. ACS charges a flat \$0.15 per parking session monthly in arrears which covers app and server updates, as well as incidental support.**

ParkVANTAGE PEO Mobile Enforcement App (OPTIONAL)

The ParkVANTAGE PEO mobile app is an Android native app purposely developed for parking enforcement officers; Select the parking zone being enforced, enter the vehicle license plate number, and immediately receive a notification whether the vehicle has an active permit or a paid parking session. *Use of the PEO mobile app requires an internet connection. Contact your ParkVANTAGE representative for pricing information.*

Remarks:

- Product Warranty is 12-Months from Date of Installation
- Managed Services is a Reoccurring Subscription
- Managed Services Includes Software Updates and Support



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Remarks:

- Product Warranty is 12-Months from Date of Installation
- Managed Services is a Reoccurring Subscription
- Managed Services Includes Software Updates and Support

<u>Record Vote</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Crystal G. Booker				
Appiffanny A. Boston, Chairwoman				
Glenn Brown				
Jeneitta Gomez				
Marjani N. Jones				
Veronica Thomas				
Derrick L. Samuels, Vice Chairman				

Date

RESOLUTION – 2025-06

RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF EAST ORANGE AUTHORIZING A PURCHASE AGREEMENT WITH PARKVANTAGE TO SUPPORT THE ADMINISTRATION OF THE PERMIT PROGRAM AND PARKING ORDINANCE CODE ENFORCEMENT

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the "**City Council**") of the City of East Orange (the "**City**"), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the "**Creation Ordinance**") and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the "**Act**"), created and established the East Orange Parking Authority (the "**Authority**") as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, in accordance with *N.J.S.A. 40:11A-6(4)* of the Act, the Authority has the power to enter into contracts necessary for the efficient operation of the Authority; and

WHEREAS, the Authority has determined that it is necessary to purchase certain software services provided by ParkVantage to assist the administration of the Authority's permit program and parking ordinance code enforcement; and

WHEREAS, the Authority has been presented with a purchase agreement by ParkVantage for a total of \$30,500 to assist the administration of the Authority's permit program and parking ordinance code enforcement ("Agreement") for a term of one (1) year, which the Authority may extend the Agreement for up to three (3) additional years; and

WHEREAS, the Executive Director of the Authority has confirmed the availability of funds to pay for said Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Executive Director is hereby authorized to enter into and execute said Agreement as aforesaid together with such other documents thereto as may be necessary.

Section 3. A copy of this Resolution shall be available for public inspection at the offices of the Authority and shall take effect immediately.

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<u>Record Vote</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Crystal G. Booker				
Appiffanny A. Boston, Chairwoman				
Glenn Brown				
Jeneitta Gomez				
Marjani N. Jones				
Veronica Thomas				
Derrick L. Samuels, Vice Chairman				

Date

RESOLUTION – 2025-06

RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF EAST ORANGE AUTHORIZING A PURCHASE AGREEMENT WITH PARKVANTAGE FOR SPECIALIZED PROPRIETARY SOFTWARE AND HARDWARE TO SUPPORT THE ADMINISTRATION OF THE PERMIT PROGRAM AND PARKING ORDINANCE CODE ENFORCEMENT

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the “**City Council**”) of the City of East Orange (the “**City**”), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the “**Creation Ordinance**”) and the Parking Authority Law (N.J.S.A. 40:11A-1 et seq.) of the State as amended and supplemented (the “**Act**”), created and established the East Orange Parking Authority (the “**Authority**”) as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, in accordance with *N.J.S.A. 40:11A-6(4)* of the Act, the Authority has the power to enter into contracts necessary for the efficient operation of the Authority; and

WHEREAS, the Authority has determined that it is necessary to purchase certain specialized proprietary software and hardware provided by ParkVantage to assist the administration of the Authority’s permit program and parking ordinance code enforcement; and

WHEREAS, in accordance with *N.J.S.A. 40 A:11-5(1) (dd)*, the Authority is not required to publicly advertise for bids for specialized proprietary software and hardware; and

WHEREAS, the Authority reviewed multiple proposals for said specialized proprietary software and hardware; and

WHEREAS, the Authority has been presented with a purchase agreement by ParkVantage for a total of \$151,645.00 to assist the administration of the Authority’s permit program and parking ordinance code enforcement (“**Agreement**”) for a term of one (1) year, which the Authority may extend the Agreement for up to three (3) additional years; and

WHEREAS, the Authority determined the proposal set forth by ParkVantage was the most compelling; and

WHEREAS, the Executive Director of the Authority has confirmed the availability of funds to pay for said Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Prepared for: Mr. Dennis Wright

Supervisor, East Orange DPW

Prepared by: Dave Armiger

03/28/2025

ROUTE 23 AUTOMALL | NJ COOPERATIVE PURCHASING COOPERATIVE BC BID

| 24-43

**2025 Escape 4dr AWD Active (U9G)**

Price Level: 525 | Stock No: 67839 | VIN: 1FMCU9GN8SUA29793 | Quote ID: EASTOK8D4

Pricing Summary - Single Vehicle**MSRP***Vehicle Pricing*

Base Vehicle Price	\$29,550.00
Options	\$2,830.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,495.00
Subtotal	\$33,875.00

Pre-Tax Adjustments

Code	Description	MSRP
NJPA	NJ PURCHASING ALLIANCE	-\$323.80
NJPA DELIVERY	ESSEX COUNTY NJPA DELIVERY FEE	\$150.00

NJPA 24-43 DELIVERY FEE

Total	\$33,701.20
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Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

① Gony
② Brown

RESOLUTION – 2025-04

RESOLUTION INCREASING THE PURCHASE PRICE FOR ONE (1) FORD ESCAPE TRUCK FROM STATE CONTRACT VENDOR ROUTE 23 AUTO MALL, LLC

WHEREAS, in order to investigate, implement and manage strategies regarding parking and traffic management issues, the City Council (the “**City Council**”) of the City of East Orange (the “**City**”), pursuant to Ordinance No. 14-1970 duly adopted March 9, 1970 (the “**Creation Ordinance**”) and the Parking Authority Law (N.J.S.A. 40:11A-1 *et seq.*) of the State as amended and supplemented (the “**Act**”), created and established the East Orange Parking Authority (the “**Authority**”) as a public body corporate and politic of the State and an agency of the City with all the powers, privileges, and authority conferred by the Creation Ordinance and the Act; and

WHEREAS, the Authority previously approved the purchase of up to two (2) Ford Escape trucks through the State Contract number T-3063 at the unit cost of \$33,701.20 per truck; and

WHEREAS, the Executive Director of the East Orange Parking Authority has confirmed the availability of funds to pay such contract; and

NOW, THEREFORE, BE IT RESOLVED by the East Orange Parking Authority, in the County of Essex as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. That the Contract award for the Goods to Route 23 Auto Mall, LLC shall not exceed \$70,000 pursuant to New Jersey Start State Contract No. T-3063 in accordance with the recommendation and the Executive Director is hereby authorized to enter into and execute said contract as aforesaid together with such other documents thereto as may be necessary.

Section 3. A copy of this Resolution shall be available for public inspection at the offices of the Authority and shall take effect immediately.

<u>Record Vote</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Crystal G. Booker				
Appiffanny A. Boston, Chairwoman				
Glenn Brown				
Jeneitta Gomez				
Marjani N. Jones				
Veronica Thomas				
Derrick L. Samuels, Vice Chairman				

Date

April 2025
Resolution

**RESOLUTION ADOPTING A 2025 MEETING SCHEDULE FOR THE
EAST ORANGE PARKING AUTHORITY**

WHEREAS, the East Orange Parking Authority (the "Authority") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the members of the Authority are required to follow the Open Public Meetings Act, N.J.S.A. 10:4-6; and

WHEREAS, the Authority desires to set a meeting schedule for calendar year 2025; and

WHEREAS, the Authority may amend the meeting schedule due to conflict and shall republish the amended date.

NOW, THEREFORE, BE IT RESOLVED by the members of the East Orange Parking Authority that the 2025 meeting schedule shall be set as detailed below:

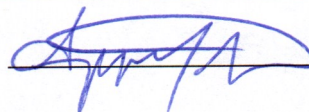
Meeting Dates	Meeting Dates	Meeting Dates
January 29, 2025	February 12, 2025	March 12, 2025
April 16, 2025	May 7, 2025	June 17, 2025
July 9, 2025	August 20, 2025	September 24, 2025
October 15, 2025	December 17, 2025	

NOW, THEREFORE, BE IT FURTHERED RESOLVED that the members of the East Orange Parking Authority shall:

1. Shall advertise the meeting schedule pursuant to OPRA in media outlets such as the Star Ledger, East Orange Record, Essex Times and/or any other local newspaper(s).
2. Shall provide a copy of the 2025 meeting schedule to the City Clerk of the City of East Orange for posting.
3. A copy of this resolution shall be available for public inspection at the offices of the East Orange Parking Authority.
4. This resolution shall take effect immediately.

Record Vote	Aye	Nay	Abstain	Absent
Crystal G. Booker				
Appiffanny A. Boston, Vice Chairwoman				
Glenn Brown				
Jeneitta Gomez				
Marjani N. Jones				
Derrick L. Samuels, Treasurer				

Date



*Jan 2025
Resolution*